



## PROSPECTIVE BOARD MEMBERSHIP APPLICATION FORM

If you wish to be considered for membership of the Board please complete the application form and submit to [pshiggs@btinternet.com](mailto:pshiggs@btinternet.com) or return to Peter Higgs, Jenwood, Brookside, Bradwell, HOPE VALLEY, S33 9HF. In order for your application to be considered at the 2022 AGM this form must reach the secretary on, or before, 7<sup>th</sup> September 2022

Name				
Home Address				
	Post Code			
Telephone	Home		Mobile	
	Work			
E-mail				
Occupation				
Which of the following skills or experience could you bring to the Board?		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
	Human Resources		Administration	
	Financial / Accounting		Marketing / P.R.	
	Fund Raising		Housing	
	Legal		Understanding of CLT's	

You can only propose or second a director if you are a CLT member.

Proposer		Seconder	
Name		Name	
Signature		Signature	
Address		Address	
Postcode		Postcode	

**Please indicate why you want to become a Director of Bradwell CLT.**

*This statement may be posted on the CLT web site and used in communications to CLT members.*

This section may be expanded as appropriate.

**Applicant’s declaration of eligibility:**

I declare that:

- I am over age 18.
- I am not an undischarged bankrupt.
- I have not previously been removed from trusteeship of a charity by a Court or the Charity Commission.
- I am not under a disqualification order under the Company Directors' Disqualification Act 1986.
- I have not been convicted of an offence involving deception or dishonesty (unless the conviction is spent).
- I am, in the light of the above, not disqualified by the Charities Act 1993 (section 72) from acting as a charity trustee or Director.
- I undertake to fulfil my responsibilities and duties as a Director of Bradwell CLT in good faith and in accordance with the law and within Bradwell CLT's objectives/mission and Code of Conduct for Directors.
- I do not have any financial interests in conflict with those of Bradwell CLT (either in person or through family or business connections) except those that I have formally notified in a conflict of interest statement. I will specifically notify any such interest at any meeting where Directors are required to make a decision which affects my personal interests, and I will absent myself entirely from any decision on the matter and not vote on it.

**Expectations of a Bradwell CLT Director:**

Directors will be expected to attend most meetings.

Directors should contribute to the governance of Bradwell CLT.

Directors should act in the best interest of Bradwell CLT.

Directors will be expected to help with all the activities of Bradwell CLT.

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Signature

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Date

## **Role Description**

<b>Role Title:</b>	Bradwell Community Land Trust Board member
<b>Direct Report:</b>	Works closely with the Chair, Treasurer, Secretary and other Board members.
<b>Background:</b>	Strategy and Governance, Legal, Risk.

### **1.0 General responsibilities**

- To ensure that the Society complies with its governing document (The Rules), company law and any other relevant legislation or regulations.
- To ensure that the Society pursues its objectives and aims as defined in its governing document.
- To ensure the Society applies its resources exclusively in pursuance of its objectives and aims.
- To contribute actively to the Board's role in giving firm strategic direction to the organisation, setting overall policy, defining goals, setting targets and evaluating performance against agreed targets.
- To safeguard the good name and values of the Society.
- To ensure the effective and efficient administration of the Society.
- To ensure the financial stability of the Society.
- To protect and manage the property of the Society and to ensure the proper investment of funds. .

In addition to the above statutory duties, each Board member should use any specific skills, knowledge or experience they have to help the Board reach sound decisions. This will involve scrutinising board papers, leading discussions, focusing on key issues, providing advice and guidance on new initiatives or other issues in which the Board member has special expertise.

Each Board member is expected have the knowledge and expertise to lead at least one of the various activities, investigations or committees which form part of the Board's overall activities.

### **2.0 Time Commitment**

There is an expectation to devote appropriate time to the completion of tasks within the role.

The Board meets at least 4 times a year the Treasurer is expected to be available on three of the four occasions and to attend other meetings as appropriate.